Australian Government
AusAID

ADDENDUM 3

Date: 30 March 2010 Pages: 2
Subject: Addendum 3 to the **Philippines-Australia Human Resource and Organisational Development Facility** Request for Tender of 20 February 2010.

Tenderers are advised of the following:

Amendments to the RFT:

1. Delete Attachment 1 to Addendum 2 and replace with Attachment 1 to this Addendum."

Questions raised by interested Tenderers:

2. **Question:** The Program Design Document refers to information systems and assets being made available from the current HRD Facility – could AusAID please outline what will be made available at handover?
   Answer: The Managing Contractor for the current Facility maintains a register of assets in accordance with Clause 10 (Procurement Services) of Part 6 of the RFT (Part B of Standard Contract Conditions) in the format described in Annex 4 to Part 4 of the RFT. Otherwise, tenderers are referred to Clause 14 (Handover) in Part 6 of the RFT. The Asset Registry for the current Facility is attached to this Addendum 3. This is an indicative list of assets to be handed over by the Managing Contractor of the current Facility to the Managing Contractor of the new Facility. Under the current Subsidiary Arrangement between the Philippines Government and the Government of Australia for the Philippines-Australia Human Resource Development Facility (PAHRDF) all motor vehicles are required to be handed over to the Counsellor of the Development Cooperation Section of the Australian Embassy Manila. AusAID Manila will determine (in consultation with the Philippines Government) who will be the recipients of these assets (eg. the new Managing Contractor or Philippine organisations).

3. **Question:** Does AusAID envisage AUD30,000,000 (AUD30 million) as the total operating budget (including imprest) for this Facility?
   Answer: Yes, AUD30million is the total operating Facility budget (ie. Imprest Account plus estimated Managing Contractor costs).

4. **Question:**The Project Design Document highlights a team of 12-14 professional staff and administrative staff and short term consultants. Does this include the Specified Personnel (Clause 7.1, Part 3 – Scope of Services)?

Answer: No – Specified Personnel should be included in Tender Schedule C, Table 3-Specified Personnel Costs (1 July 2010 to 30 June 2015) in Part 1 of the RFT.

5. **Question:** Can you please clarify the funding source of the in-country travel costs (ie. Is this aligned with activities and therefore funded through the imprest account)?
   Answer: Yes

6. **Question:** Part 4, Annex 3 –Reimbursable Administration, Equipment and Operational Cost includes a line item of AUD100,000 for Vehicle Maintenance as part of the reimbursables. Can AusAID please clarify what is meant by “maintenance” (ie. Does this include fuel etc)?
   Answer: “Maintenance” as referred to in Part 4, Annex 3 of the RFT includes vehicle repairs and vehicle servicing, but does not include fuel.

Attachments to the RFT

1. Pre-tender Briefing presentation by AusAID;
2. Pre-tender Briefing by NEDA;
3. Asset Registry.

All other information as set out in the RFT dated 20 February 2010 and Addendum 1 dated 1 March 2010 and Addendum 2 dated 24 March 2010, remains unchanged.